



**FRIENDS OF THE DUNEDIN BOTANIC GARDEN
NOTICE OF ANNUAL GENERAL MEETING**

SUNDAY 4 OCTOBER 2026

A G E N D A

2.00 PM AT THE INFORMATION CENTRE

- Welcome and apologies
- Minutes from previous AGM held 28 September 2025
- Annual Reports including financial statements
- Election of Officers
- Proposed amendments to Constitution and Membership Fees
 - Full details and rationale follow this notice
- Guest speaker: **Kate Moss-Mason, Apprentice at Dunedin Botanic Garden**

Kate is the Plant Propagation Apprentice in the Propagation Facility of the Garden. She has just returned from an exchange trip to the US hosted by the International Plant Production Society (IPPS). Kate will talk about her experiences at the IPPS Conference in Salt Lake City and her time as a guest of IPPS members in California.
- Light refreshments will be available

For further information or to register an apology please email the Secretary at

friends@friendsdbg.co.nz

or leave a message at the Information Centre, Phone 03 471 9275



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PROPOSED CONSTITUTION CHANGES AND RATIONALE

Amendment1:

Clause 4.2 c) requires a person applying for membership to **sign the application** consent. As it is difficult to provide a signature online it is proposed that we remove the need for someone to sign that they consent to being a member and insert a line on the membership form to say :

"Submission of an application form will be taken as consent to become a member of the Friends of the Dunedin Botanic Garden ". This is allowable according to the available guidelines.

This will require a slight change in the wording of two clauses in the constitution (only the sections in bold are to change):

*4.2 c) **Family Member**, being one adult with a child under 18 years of age, or two adults with or without children under 18 years of age, and living together as a family, shall be eligible for family membership. The person **signing the application consent** shall be deemed to have consent from other family members. For administration purposes the family shall count as one member and shall be entitled to one vote at any Society meeting.*

To change to:

*4.2 c) **Family Member**, being one adult with a child under 18 years of age, or two adults with or without children under 18 years of age, and living together as a family, shall be eligible for family membership. **The person submitting the application form** shall be deemed to have consent from other family members. For administration purposes the family shall count as one member and shall be entitled to one vote at any Society meeting.*

And

4.6 An applicant for membership must complete ~~and sign~~ an official membership application form and provide the Society with their name and contact details (including a postal or email address and a phone number).

To change to:

4.6 An applicant for membership must complete an official membership application form and provide the Society with their name and contact details (including a postal or email address and a phone number).

Amendment 2:

It is proposed that we add the words in bold below to clarify that the Botanic Garden Manager is ex-officio and not an elected officer, and that all officers must be Members of the Society.

5.2 The Committee shall comprise of the following Officers:

- 1. the President;*
- 2. the Secretary;*
- 3. the Treasurer;*
- 4. the Botanic Garden Manager (or their nominee) **who will be an ex-officio member of the Committee.***
- 5. no fewer than five and no more than eight further Officers. The Committee may elect a Vice-President from their number.*

*5.3 Every Officer must be a natural person **who is a Member of the Society**, has consented in writing to be an officer of the Society and certifies that they are not disqualified from being elected or appointed or otherwise holding office. Officers must not be disqualified under section 47(3) of the Act from being appointed or holding office as an Officer of the Society, namely —*

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PROPOSAL TO INCREASE MEMBERSHIP FEES

COMMENCING FOR THE YEAR 1 JANUARY – 31 DECEMBER 2027

The committee wish to recommend an increase in membership fees for Individual and Joint membership. The rationale behind this proposal is that fees have not been changed for many years, costs have increased, and it is a very nominal amount compared to other Friend organisations.

The motion is:

That membership fees of The Friends of the Dunedin Botanic Garden Inc. be set at \$20.00 for Individual Membership and \$30.00 for Family Membership (Family Membership being one adult with a child under 18 years of age, or two adults with or without children under 18 years of age, and living together as a family)

All other membership option subscriptions will remain as current.

Any person paying a membership fee before 1 January 2027 will pay at the current rate and will enjoy the benefits of membership from the date of payment through until 31 December 2027.